

3.2 Additional Checklist Items for TNE Involving Branch Campuses

Appointments, Position Descriptions and Responsibilities

- Where TNE responsibilities are part of an academic role, the probation process includes the possibility of feedback from the home campus and branch campus colleagues.
- Secondments to the home campus and branch campuses and international partners are available to both home campus and branch campus academics.

Policies and Procedures Relating to Curriculum and Assessment

- There is branch campus representation on key decision-making bodies at university, faculty and school/discipline level, including bodies responsible for program accreditation and review.
- Branch campus academics are provided with the same opportunities to contextualise curriculum content, devise learning and teaching activities, design learning resources, and contribute to assessment items as home campus academics.

Communications Between Home Campus and Branch Campus Counterparts

- Regular communication occurs between home campus and branch campus counterparts, including contact prior to the teaching period, during teaching and toward the conclusion of the teaching period.

Recognition

- Branch campus program and unit leaders are given titles that align with responsibilities e.g. 'campus unit convenor'.
- Comparable 'student satisfaction with teaching' ratings of home campus and branch campus teaching are used, and access to both home campus and branch campus data is provided to allow academics to evidence the quality of their teaching.

Reward

- Positions are available to branch campus academics over a range of appointment levels that are comparable to those offered at the home campus.
- Collaboration between home campus and branch campus academics is encouraged in both discipline-based research and scholarship of teaching and learning, including publication and conference presentations.
- Branch campus academics have opportunities to engage in a range of academic activities and can obtain study leave and/or conference attendance support.
- Branch campus academics have the opportunity to undertake PhDs, and/or obtain internal/external funding support for research and scholarship of teaching.

Support and Professional Development

- Home campus and branch campus staff members have the opportunity to observe and provide feedback on learning and teaching and assessment in their discipline in the alternative teaching location, either face-to-face or remotely, for example through access to i-lectures.